



Minutes NV COMMUNICATIONS STEERING COMMITTEE

DATE	May 14, 2004
TIME	1:15 pm – 3:00 pm
LOCATION	1263 South Stewart (NDOT) – Carson City 123 E. Washington St (NDOT) – Las Vegas
RECORDER	Maggie Thorne

ATTENDANCE

Carson City Members	Present	Las Vegas Members	Present
Terry Savage, Chair, Dept of Information Technology	✓	Anthony DeMeo, Nye County	✓
Robert Chisel, Dept of Transportation	✓	Dennis Cobb, LV Metro Police Dept	
Neil Harris, Elko County Sheriff's Office		Bob Lossle, FBI	
Heidi Sakelarios, NV Health Division		James Spinello, Clark County	✓
Freeman Johnson, Dept of Conservation & Natural Resources	✓	Jack Staley, LV Valley Water District	
Dave Hosmer Dept of Public Safety	✓	Ronda Hornbeck, Lincoln County	✓
Dan Newell, City of Yerington	✓		
Ralph Jaeck, City of Reno	✓		
Chris Lake, NV Hospital Association			
Dan Holler, Douglas County	✓		

Staff

Name	Present	Name	Present
Mark Blomstrom, Dept of Information Technology	✓	Shane Chesney, Attorney General's Office	✓
Maggie Thorne, Dept of Information Technology	✓	Dave McTeer Dept of Administration	
Jim Wilson, Clark County/SNACC			

I. CALL TO ORDER

Terry Savage called the meeting to order at 1:15 pm.

II ROLL CALL/MINUTES

The roll call was conducted by Maggie Thorne. Present: 10 members, 0 alternates
Absent: 6

A MOTION WAS MADE BY DAVE HOSMER AND SECONDED BY DAN NEWELL TO
APPROVE THE MINUTES FROM THE APRIL 6, 2004 MEETING AS WRITTEN. MOTION
CARRIED.

III. HOMELAND SECURITY COMMISSION UPDATE

In the absent of Jerry Bussell, there was no report from the Commission.

IV. PROCUREMENT PROCESS FOR CONSULTANT FOR COMMUNICATION INTEROPERABILITY PLAN.

Mark Blomstrom brought the membership up-to-date on the procurement process for a consultant. He indicated the MSA process did not produce any viable responses. Gears were shifted, changed the process slightly and sent out a letter bid. From that, two viable responses were received and a third response that was deemed not viable. The evaluation committee of five (Robert Chisel, Mark Blomstrom, Ronda Hornbeck, Dennis Cobb and Jim Wilson) reviewed the two viable responses and have determined a successful proposer – Tech Knowledge. Mark asked for approval from NCSC to hire Tech Knowledge and be able to go forward and present this recommendation to the Board of Examiners at their June 8 for contract approval. Mark indicated he would like to invite the consultant to attend the next regularly scheduled meeting of NCSC (June 1). It was noted that the 700 Regional Planning Process **is not** in the work plan for the consultant.

Freeman Johnson indicated some concerns regarding whether this consultant has had experience resolving the issues that this Committee will be presenting to them. Mark said they (Tech Knowledge) done this work before. Freeman said what he would like to know is if they said they did it, my question to them is 'Who was it that you did it for and what was it that you did ?'

A MOTION WAS MADE BY FREEMAN JOHNSON AND SECONDED BY DAVE HOSMER TO APPROVE THE CONSULTANT (TECH KNOWLEDGE) PENDING COMPLETION OF SATISFACTORY SPECIFIC PROJECT RELATED REFERENCE CHECKS*. MOTION CARRIED.

* Results of reference checks will indicate what was tested and if the company met it.

V. REVIEW OF SCOPE AND TIMELINE FOR DEVELOPMENT OF COMMUNICATION INTEROPERABILITY PLAN

Terry Savage indicated that the current legislative constraints may change during the next session. Our current timeline is for completion by July 2005 and it is tight. Mark Blomstrom indicated that the responders have committed to a draft of the final plans in mid-September. NCSC would have to finalize the plans at the end of this calendar year.

Mark felt that the number one agenda item for the next meeting would be to discuss, review and agree upon (with the consultant) a very specific timeline and any change in the scope.

VI. CHANGES TO NEAR TERM PLAN

Terry asked for any proposed changes to the Near Term Plan. Dan Holler proposed the following for inclusion into the Plan :

«The plan will not interfere with the operation of any state or local agency radio system. The development and implementation of the interoperability plan will not result in the loss of existing connectivity of current users as long as that connectivity is necessary. Connectivity between agencies may be replaced with the functional equivalent of existing communications provided any fiscal impact is negotiated between the agencies. »

Mark Blomstrom interpreted the above to mean : Maintain the functionality, don't leave any interoperability behind, but put it in place in the most effective fashion.

A MOTION WAS MADE AND SECONDED TO APPROVE THE ABOVE STATEMENT. TERRY REQUESTED AN OPEN POLL BE TAKEN. VOTES WERE AS FOLLOWS

Yes	No	Abstain
	Robert Chisel	Terry Savage
Anthony DeMeo		
Ronda Hornbeck		
	Dave Hosmer	
	Ralph Jaeck	
Freeman Johnson		
Dan Newell		
James Spinello		
Total :6	Total : 3	Total : 1

WITH A MAJORITY VOTE OF TOTAL MEMBERS PRESENT, THE MOTION WAS CARRIED.

Terry indicated that this motion will be presented as a recommendation from NCSC to the Homeland Security Commission for change to the Interoperability Plan.

Terry asked if there were other changes for the Plan. Dan Holler ask that the VHFsystem be another core area in the short term, whether it be in the long term he wasn't sure, but it would be nice to see the VHF system identified either as one of the core or atleast stronger in that system since for the next couple of years we will be relying on it very heavily for a lot of the communications in the state. Dan also commented that he understood that it is the federal mandate to use VHF. His concern that it did not get lost. Terry said since Dan did such a good job of the wording for the approved change (above), he requested Dan prepare one for this item for the next agenda. Freeman Johnson agreed with the concept of it being some part of the core piece. Terry said it will be an action item for the next agenda and did ask that members prepare written proposed changes to Maggie Thorne at least one week (or no less than 3 days) prior to the next meeting for it to be considered.

Mark asked that considerations for the scope and princple be put on the agenda for the planning process and asked that specific suggestions in writing be submitted as well.

VII. GRANTS UPDATE

Mark Blomstrom indicated that he sat in on the Finance Sub-committee meeting this past Wednesday. He said he did not have all of the specifics, but in the meeting 3 important pieces were approved by the committee. Those addressed the areas of local government, tribal government and State. The 26.4 total monies were divided and the State received 4.4 million. The grant requests that were requested by the State were actually presented on a complete and comprehensive list after it had been reviewed by the Govwernor's office and that particular list was accepted as the State list.

VIII. LEGISLATIVE AND LEGAL UPDATE

None presented

IX. PUBLIC COMMENT

None presented.

X. ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 2:35 PM

Future Meeting: June 1, 2004

Minutes are posted on the website at: <http://ncsc.nv.gov/>

Questions Call: 775-684-5859 or email maggiet@doit.state.nv.us

Draft minutes submitted by Maggie Thorne, 04/08/04

APPROVED: _____ DATE: _____